

PORT AUTHORITY OF WINONA MINUTES

DATE: January 29, 2009

PRESENT: President Cichanowski, Commissioners, Kiekbusch, Hansen, Borzyskowski, Glubka, Thurley, Johnson

ABSENT: Assistant Executive Secretary Bodway

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion was made by Commissioner Thurley, seconded by Commissioner Hansen to approve the minutes from the December 11, 2008 meeting. The motion carried with all present voting aye.

2. REMARKS BY PRESIDENT

President Cichanowski commented the Port will be reviewing the demolition bids for the project which will provide public parking and assist in the Winona County Historical Society expansion project.

3. NEW BUSINESS

A. Budget Transfer

Staff reported there is a cash balance remaining from the Technology Parke Phase II project. The project was completed with revenues received from State grants and funds from the Port General Fund which were transferred into fund 947-Riverbend Industrial Park Improvements. A cash balance remains in the fund in the amount of \$227,995. A portion of the cash balance should remain in the Riverbend Industrial Park budget for future improvements to lots however a portion of the funds could be returned to the General Fund for other projects.

A motion to approve the following transfer was made by Commissioner Thurley, seconded by Commissioner Kiekbusch. All Commissioners present voted aye.

947 Riverbend Industrial Park Improvements-Technology Park

947-49109-8029 Transfer Out	\$100,000
947-39810 Reserved Sources	(\$100,000)

911 Port Authority General Fund

911-46511-7309 Improvements other than buildings 201 Main Street	\$100,000
911-39109 Transfer-in from other funds	(\$100,000)

4. OLD BUSINESS

A. Demolition and Asbestos Removal 201 Main Street

Bids for the Site Demolition and Asbestos and Regulated Waste Removal were received by the Port Authority on January 20, 2009.

Bids are:	<u>201 Main</u>	<u>127 West Fourth</u>	<u>Total</u>
Tom Baures Excavating, LLC	\$ 197,789.91	\$ 252,266.00	\$ 450,055.91
Winona Mechanical, Inc.	236,039.00	No bid	N/A
Lloyds Construction Services Inc.	298,170.00	199,175.00	\$ 497,345.00
Carl Bolander and Sons Co	174,198.00	124,125.25	\$ 298,323.25
Winona Excavating	191,390.43	360,457.00	\$ 551,847.43

Commissioner Glubka asked about the large variation in the line item bids for salvaging the waste material. Building Official, Steve Carson, stated that some contractors were more receptive to salvaging the materials than others. Mr. Carson will oversee the demolition portion of the project.

Commissioner Borzyskowski inquired about the demolition waste disposal and traffic control. Andy Ristrom the Project Manager for the low bidder Carl Bolander and Sons reported the contaminated waste would go to an approved landfill and other waste would be processed and recycled. The site would be fenced and work would take place within the fenced area. No street closing is anticipated.

Commissioner Thurley was pleased that some of the materials in the Charter and Chrysler buildings could be salvaged and used by the Winona County Historical Society for their expansion project.

A motion to approve the following resolution was made by Commissioner Borzyskowski, seconded by Commissioner Glubka. The motion carried with all present voting aye.

RESOLUTION # 663

BE IT RESOLVED by the Port Authority of Winona, Minnesota, that they enter into a contract for Site Demolition, Asbestos and Regulated Waste Removal for the Port Authority of Winona in accordance with the specifications dated December 29, 2008 covering the same and on file with the Port Authority, and that the President and Executive Secretary of the Port Authority execute the contract; and

BE IT FURTHER RESOLVED that the proposal of Carol Bolander and Sons Co. in the amount of \$174,198.00 for 201 Main Street and \$124,125.25 for 127 West Fourth for a total of \$298,323.25, it being the most favorable proposal received and it being the lowest responsible bidder therefore, be and the same is hereby accepted, and that the bidder execute said contract and furnish bond in the amount required by the specifications or by law.

5. **FINANCIAL REPORT**

The financial report was presented to Commissioners review. The report will be placed on file.

6. **ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Borzyskowski, seconded by Commissioner Thurley. The motion carried with all present voting aye.



Lucy McMartin
Program Development Director