

PORT AUTHORITY OF WINONA MINUTES

DATE: April 9, 2009

PRESENT: President Cichanowski, Commissioners, Kiekbusch, Hansen, Borzyskowski, Glubka, Thurley, Johnson, Executive Secretary Sorensen

ABSENT: Assistant Executive Secretary Bodway

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion was made by Commissioner Borzyskowski, seconded by Commissioner Thurley to approve the minutes from the March 12, 2009 meeting. The motion carried with all present voting aye.

2. REMARKS BY PRESIDENT

President Cichanowski thanked City Staff for their efforts in the building demolition oversight and fence installation at 4th and Main Street.

3. NEW BUSINESS

A. Winona County Historical Society Request

The Winona County Historical Society requested the use of the Charter Building site at 127 West Fourth Street as a staging area for their building expansion project. Mark Peterson of the WCHS addressed Port Commissioners regarding the timeline for the project. He thanked the Port for having materials salvaged from the demolition of the Charter and Chrysler buildings. The materials will be used utilized in the new building and the contractors did an excellent job of extracting the beams and stone. Mr. Peterson anticipates the project to begin in July and be completed in 12-14 months.

General discussion took place about the potential use of the Chrysler site instead of the Charter site for a construction staging area. Mr. Peterson explained the Charter site would be more conducive however either site would be satisfactory. The Port Authority approved entering into the lease agreement after clarification that either site could be used for construction staging. The motion was made by Commissioner Hansen, seconded by Commissioner Kiekbusch. The motion carried with all Commissioners present voting Aye.

B. Parking Lot- Chrysler Building Site

Port Authority Commissioners reviewed the proposed design of the parking lot at the former Chrysler site and Fourth and Main Street. The layout would provide for 68 parking stalls, 24 of which are designated for Winona County parking as required for the Winona County Historical Society expansion project. The Port Authority is authorizing bids and will review the cost for the construction of the lot at a future Port Authority meeting. Staff clarified that authorizing to request bids does not obligate the Port Authority to award the contract. Once bids are received the low bid can be accepted or all bids may be rejected.

A motion to authorize staff to request bids for the parking lot construction and to present bids to the Commissioner at a future meeting was made by Commissioner Borzyskowski, seconded by Commissioner Johnson. The motion carried with all Commissioners present voting aye.

C. Nominating Committee Report

The Nominating Committee, Dana Johnson and Mary K Glubka, present the following slate of officers and staff:

President	Mike Cichanowski
Vice President	Dana Johnson
Treasurer	Mary K. Glubka
Executive Secretary	Eric Sorensen
Director of Economic Development	Judith Bodway
Director of Finance	Mary Burcher
City Engineer	Brian DeFrang
Program Development Officer	Lucy McMartin

Commissioner Thurley moved to approve the slate of officers as presented, seconded by Commissioner Borzyskowski. The motion carried with all Commissioners present voting Aye.

5. FINANCIAL REPORT

The financial report was presented to Commissioners review. The report will be placed on file.

6. ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Kiekbusch seconded by Commissioner Borzyskowski. The motion carried with all present voting aye. The meeting was adjourned at 4:25 P.M.



Lucy McMartin
Program Development Director