

# PORT AUTHORITY OF WINONA MINUTES

DATE: September 11, 2008

PRESENT: President Cichanowski, Commissioners, Glubka, Hansen, Johnson, Borzyskowski, Kiekbusch, and Executive Secretary Sorensen

ABSENT: Commissioner Thurley

1. **CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was called to order at 4:00 pm by President Cichanowski. A motion was made by Commissioner Glubka, seconded by Commissioner Johnson to approve the minutes from the August 14, 2008 meeting. The motion carried with all present voting aye.

2. **REMARKS BY PRESIDENT**

President Cichanowski reported on the proposed Levy discussed at the last Port Authority meeting. He stated the current amount levied by the Port Authority is only to pay off bonds that were used to pay for the Pelzer Street Overpass. The \$185,000 Port Levy for 2009 which is the amount approved by the City, will be to assist with economic development operations.

3. **OLD BUSINESS**

A. **Commercial Dock RFP Recommendation**

The Riverfront Committee is recommending the Port Authority Commissioners approve negotiating a lease agreement with Kinder Morgan Terminals and they will partner with C.D. Corporation to operate the dock facility.

A motion to authorize staff to negotiate a lease agreement with Kinder Morgan Terminals and bring back the agreement for final approval was made by Commissioner Johnson, seconded by Commissioner Kiekbusch.

Staff reported the Riverfront Committee received five responses in June, 2008 to the RFP. The Committee ranked the proposals, interviewed the respondents, and the Committee is recommending KMT based on this process. During the interview process KMT expressed an interest in working with C.D. Corp, the existing lessee of the dock facility.

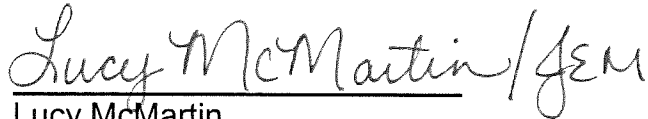
Commissioner Borzyskowski asked if the Port would own the underlying property and staff reported they would. The proposed lease term is 30 years.

After general discussion the motion was called for a vote. Commissioners Cichanowski, Hansen, Johnson, Borzyskowski, and Kiekbusch voted Aye. Commissioner Glubka abstained due to a conflict of interest.

5. **ADJOURNMENT**

Prior to adjournment Finance Director, Mary Burrichter notified the Commissioners the levy proposal certified to Winona County for the Port Authority was \$185,000.

A motion to adjourn the meeting was made by Commissioner Johnson, seconded by Commissioner Kiebusch, the motion carried. The meeting was adjourned at 4:30 p.m.

Handwritten signature of Lucy McMartin in cursive script, including the initials 'JEM' at the end.

Lucy McMartin  
Program Development Director