

PORT AUTHORITY OF WINONA MINUTES

DATE: November 8, 2007

PRESENT: Commissioners Cichanowski, Johnson, Kiekbusch, Hansen, Thurley and Borzyskowski, Executive Secretary Sorensen

ABSENT: Commissioner Glubka

1. **CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion was made by Commissioner Thurley, seconded by Commissioner Johnson to approve the minutes from the October 11, 2007 meeting. Motion carried unanimously.

2. **REMARKS BY THE PRESIDENT**

President Cichanowski stated that item 4A regarding the cash deficit for fund 945 will be pulled from the agenda since revenues were received.

3. **OLD BUSINESS**

A. RTP Extension

The Port Authority approved the sale of 12 acres of land to RTP in July of 2006 to assist in their expansion in Winona. The project was to begin in November 2007. An extension was requested by RTP. Wayne Pflughoeft, attorney for RTP, explained that soil work and utility extension work was being done on the site. Warren Barth of RTP said preliminary site plans call for a 175,000 square foot building on the site. A motion to extend the commencement of work to November 6, 2009 was made by Commissioner Kiekbusch, seconded by Commissioner Borzyskowski. The motion was called for a vote with all Commissioners present voting aye.

B. Technology Park Phase II

City Engineer Brian DeFrang updated Commissioners on the Technology Park Phase II Construction Project. The project consists of street construction including water and wastewater to serve the area; storm water basin construction and lot excavation and grading. The Port is able to extract additional sand for the project by dewatering and mining sand from the sedimentation pond. The dewatering is a \$250,000 change order and mining sand at \$2.21 per cubic yard with an estimated 100,000 to 110,000 cubic yards. Another change is to move sand from the commercial harbor area for street and lot fill at \$3.00 per cubic yard. Mr. DeFrang noted the lots in Tech Park II will need surcharging the extent which will be determined by soil work currently being conducted. No action was necessary.

4. ADJOURNMENT

Prior to adjournment Finance Director Mary Burrichter reported on the Lodging Tax in fund 932 which is up at \$31,230 and Fund 933 Camping Fees which is at \$43,992.25. The revenues exceed the budgeted expenses of bond and interest payments for the year.

A motion to adjourn the meeting was made by Commissioner Borzyskowski, seconded by Commissioner Kiekbusch. The motion carried with all Commissioners present voting aye. The meeting was adjourned at 4:25 P.M.

Lucy McMartin
Program Development Director