

# PORT AUTHORITY OF WINONA MINUTES

DATE: January 12, 2006

PRESENT: President Cichanowski, Commissioners Borzyskowski, Schwab, Kiekbusch and Glubka

ABSENT: Commissioners Johnson and Thurley and Executive Secretary Sorensen

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## 1. **CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion was made by Commissioner Schwab, seconded by Commissioner Kiekbusch, to approve the minutes from the December 8, 2005 meeting. The motion carried with all Commissioners present voting aye.

## 2. **NEW BUSINESS**

### **A. Commercial Harbor Dredging**

Commissioners reviewed a plan prepared by Pinnacle Engineering and staff regarding the Commercial Harbor Dredging Project. The Port had received 1.2 Million in grant funds from the Minnesota Ports Development Assistance Fund and budgeted \$300,000 in matching funds for the project. The permits are still underway but staff is seeking Commissioner approval to request bids for the project. All bids would be contingent upon the Port receiving permits from the appropriate agencies. Staff summarized the Commercial Harbor Dredging Project which is to expand the fleeting and staging areas of the harbor. It was further noted that the sand fill for the Pelzer Street Project is that utilized from the dredging project. A very tight timeline coordinating all efforts is necessary for both the Pelzer Street and the Commercial Harbor Dredging Project to proceed. Staff reported that the timeline would be to receive bids in late February and bring the bids for Port Authority approval to the March 9, 2006 meeting. All bids of course would be contingent upon the permits being received. A motion approving the coordination of staff soliciting bids for the Commercial Harbor Dredging Project was made by Commissioner Borzyskowski, seconded by Commissioner Glubka. The motion carried with all Commissioners' present voting aye.

### **B. Demolition Firestone Building**

The contract for demolition of the Firestone Building was completed by Winona Mechanical Inc. Commissioners approved a resolution accepting the work at a final cost of \$46,302. A motion to approve this resolution was made by Commissioner Schwab, seconded by Commissioner

Kiekbusch. The motion carried with all Commissioners' present voting aye.

**RESOLUTION # 631**

**WHEREAS**, a contract was let for the demolition of the commercial building at 1858 North Service Drive; and

**WHEREAS**, the total cost is \$46,302.00 for these improvements and

**WHEREAS**, the contract has been completed according to the plans and specifications; and

**WHEREAS**, the final price for the improvements is \$46,302.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Port Authority of Winona, Minnesota:

1. The Port Authority of Winona hereby accepts the work.
2. The Port Authority of Winona hereby approves the final cost of \$46,302.00.

**3. FINANCIAL REPORT**

Mary Burrichter presented the financial reports dated December 31, 2005 for the Commissioner's review and the reports will be placed on file. It was noted that although the statements are year end they are not the audited financial statements of the Port Authority.

**4. ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Glubka, seconded by Commissioner Kiekbusch and the meeting was adjourned at 4:30 p.m.

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Judith Bodway  
Economic Development Director