

# PORT AUTHORITY OF WINONA MINUTES

**DATE:** March 8, 2007

**PRESENT:** President Cichanowski and Commissioners Thurley, Borzyskowski, Glubka and Hansen, and Executive Secretary Sorensen

**ABSENT:** Commissioners Johnson and Kiekbusch

## 1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion to approve the minutes from the February 8, 2007 meeting was made by Commissioner Thurley and seconded by Commissioner Glubka. The motion carried with all Commissioners present voting aye.

## 2. REMARKS BY THE PRESIDENT

President Cichanowski had no remarks.

## 3. OLD BUSINESS

### A. Prairie Island Road Fill Site Project

The bid tabulation was presented to the Port Authority Commissioners for their review and acceptance of the lowest qualified bid submitted by Winona Mechanical Inc. Commissioners reviewed the bid proposal and had brief discussion regarding the number of bids and the range of the bids. After brief discussion a motion to approve a resolution accepting the bid from Winona Mechanical was made by Commissioner Borzyskowski, seconded by Commissioner Hansen. The motion carried with all Commissioners present voting aye.

### RESOLUTION # 643

**WHEREAS**, the Port Authority of Winona solicited bids for the Prairie Island Road Fill Site Project; and

**WHEREAS**, bids were received and opened on February 20, 2007; and

**WHEREAS**, thirteen bids were received with Winona Mechanical Inc. being the lowest responsible bidder in accordance with the specifications with a bid price of \$64,064.

**NOW, THEREFORE, BE IT RESOLVED** by the Port Authority of Winona that a contract for Prairie Island Road Fill Site Project with Winona Mechanical Inc. be prepared and that the President and Executive Secretary be authorized to sign the appropriate documents.

4. **NEW BUSINESS**

A. **Nominating Committee Report**

The Nominating Committee presented the following slate of officers for 2007:

President	Mike Cichanowski
Vice President	Dana Johnson
Treasurer	Mary K. Glubka
Executive Secretary	Eric Sorensen
Director of Economic Development	Judith Bodway
Director of Finance	Mary Burrichter
Director of Public Works	Keith Nelson
Program Development Officer	Lucy McMartin

A motion to approve the slate of officers was made by Commissioner Glubka, seconded by Commissioner Borzyskowski. The motion to approve the 2007 slate of officers was called for a vote with all Commissioners present voting aye.

B. **Presentation of Winona Labor Force Information**

Program Development Director Lucy McMartin presented a report to the Commissioners on the status of the employment and labor force, for the state, region and Winona. This report is placed on file with the minutes.

- 84% of workers in the County are employed in the City of Winona.
- 2,800 Wisconsin residents work in Winona County.

The information presented showed Winona as a regional center and an employment importer for the area.

5. **FINANCIAL REPORTS**

The Port Authority Commissioners reviewed the financial information and it will be placed on file.

5. **ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Glubka, seconded by Commissioner Hansen and the meeting was adjourned at 4:30 p.m.