

PORT AUTHORITY OF WINONA MINUTES

DATE: August 16, 2006

PRESENT: Commissioners Cichanowski, Schwab, Borzyskowski, Glubka, Johnson and Thurley and Executive Secretary Sorensen

ABSENT: Commissioner Kiekbusch

1. **CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was called to order at 4:00 p.m. by President Cichanowski. A motion was made by Commissioner Thurley, seconded by Commissioner Johnson to approve the minutes from the July 13, 2006 meeting. The motion carried with all Commissioners present voting aye.

2. **REMARKS BY THE PRESIDENT**

President Cichanowski thanked everyone for agreeing to the changed date for the meeting as he was out of town.

3. **NEW BUSINESS**

A. *Letter of Inquiry for Barge Fleeting Operations*

Judith Bodway presented the staff request to proceed with Letters of Inquiry for the barge fleeting operations in the Commercial Harbor. The proposed request was included in the agenda item. She explained that the Riverfront Committee would review the requests and bring a recommendation back to the Port in either September or October.

After a brief discussion, Commissioner Borzyskowski moved, seconded by Commissioner Glubka, the motion carried to direct staff to advertise and accept inquires for the fleeting operations in the Commercial Harbor. All Commissioners present voting aye. A recommendation from the Riverfront Committee will be presented at a future meeting.

B. *Business Development Public Infrastructure-Phase Two*

Judith Bodway informed the Port Commissioners that staff had submitted a pre-application to the Department of Employment and Economic Development for a grant to assist with Phase Two infrastructure improvements in Technology Park. She stated this request was similar to the \$490,000 grant received for Phase One improvements. While the agenda item recommends an application for \$469,500, she informed the Commissioners that staff would recommend a grant request for \$300,000 since it would more likely be funded at that level.

DEED notified the City that a formal application could be submitted. The Port Authority, on behalf of the City of Winona, would supply the matching funds for the project.

Commissioner Glubka moved, Commissioner Schwab seconded, the motion carried to approve the following resolution:

RESOLUTION

BE IT RESOLVED that the Port Authority of Winona is the economic development arm of the City of Winona and the City is the legal sponsor for the Business Development Public Infrastructure Grant Application; and

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified; and

BE IT FURTHER RESOLVED the property will be devoted to the following types of use: manufacturing, technology, warehousing and distribution, research and development, and agricultural processing; and

BE IT FURTHER RESOLVED staff is authorized to establish a budget to receive and expend the funds for the infrastructure project.

NOW, THEREFORE BE IT RESOLVED that the Port Authority of Winona supports the BDPI Phase Two Grant Application and that the President and Executive Secretary are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant, the City of Winona.

C. Proposed 2007 Budgets

President Cichanowski introduced the proposed 2007 budgets to the Commissioners. Judith Bodway informed the Commissioners that the Louisa Street project, estimated at \$6,400,000 would be added into the proposed budgets, to be funded with the local option sales tax. This recommendation would be forwarded to the City Council. If the referendum does not pass, the City and Port would explore other alternatives to fund the project. This action would add Fund 943 into the 2007 proposed budgets.

Discussion on the series of Port budgets was held. Commissioner Thurley asked what the impact of the property tax levy for the Pelzer Street project would be. Mary Burrichter stated she was unable to provide that yet.

More information was needed from the County before the impacts could be calculated. This information can be provided at a future time. A question was asked about the grant for Technology Park and the Commissioners were informed Phase Two would be constructed in 2008.

Commissioner Schwab moved, Commissioner Borzyskowski seconded and the motion carried to approve:

1. Increase in hourly rates for Richard Blahnik from \$94.61 to \$97.45.
2. The proposed property tax levy for the Pelzer Street Transportation Project and recommend the City Council approve the tax levy.
3. The proposed 2007 Port Authority budgets including all attached funds and to recommend approval by the City Council.

6. ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Borzyskowski, seconded by Commissioner Johnson, the motion carried and the meeting was adjourned at 4:32 p.m.

Judith Bodway
Assistant City Manager for Economic Development