

PORT AUTHORITY OF WINONA MINUTES

DATE: January 14, 2016

PRESENT: President Cichanowski, Commissioners Glubka, Thurley, Hansen and Executive Secretary Bodway

ABSENT: Commissioners Johnson and Kiekbusch

STAFF PRESENT: Community Development Director McMartin, Development Coordinator White, Finance Director Burrichter

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:02 PM by President Cichanowski. A motion was made by Commissioner Thurley and seconded by Commissioner Glubka to approve the December 10, 2015 minutes. The motion carried with all members present voting aye.

2. REMARKS BY PRESIDENT

President Cichanowski commented that tonight's Chamber After 5 event will be at the hospital.

3. NEW BUSINESS

A. MN State College-Southeast Technical-Letter of Support

Dr. Dorothy Duran of SE Tech spoke of the College's desire to expand their mission by offering an Associate of Arts Degree which would allow students to transfer to a 4-year institution as a junior. Dr. Duran explained she had had conversations with Winona State President Scott Olson and Brother Mann of St. Mary's University and they were supportive.

The college is currently preparing an application and is looking to include letters of support. Commissioner Glubka and President Cichanowski voiced their support of the effort and commended the college for its ongoing support of the Port's mission of economic development.

A motion was made by Commissioner Glubka to draft a letter supporting the College's initiative. The motion was seconded by Commissioner Hansen with all members present voting aye.

B. Engineering Services – Concrete Cap – New Dock

Community Development Director McMartin provided an overview of the proposed engineering agreement and informed the Commission that the project was included in the 2016 budget. Director McMartin explained the plans would be drafted to bid a cap with and without a heavy lift zone.

Commissioner Hansen made a motion to approve the proposed Engineering Contract. The motion was seconded by Commissioner Thurley with all Commissioners present voting aye.

C. Update Winona Area Housing Study

Community Development Director McMartin explained that current legislation requires units of government applying for housing grants to use data that is not more than 5 years old. Winona's last housing study was completed in 2007.

Commissioner Thurley asked if such a study would identify a "market" for developers. Director McMartin replied that the study would indeed identify if there was a pent up demand.

Commissioner Thurley asked to clarify if the study would be complete in 2016. Director McMartin replied it would.

Commissioner Thurley made a motion directing staff to proceed with seeking proposals for a 2016 Housing Study. The motion was seconded by Commissioner Glubka with all Commissioners present voting aye.

4. FINANCIAL REPORT

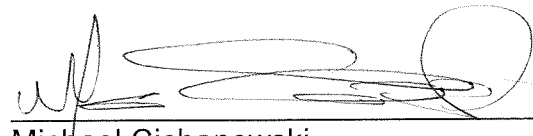
Finance Director Burrichter reported that finance is currently working on 2015 year end.

5. ADJOURNMENT

Commissioner Thurley made the motion to adjourn, seconded by Commissioner Hansen. The meeting was adjourned at 4:27 pm.



Myron White
Development Coordinator



Michael Cichanowski
President