

# PORT AUTHORITY OF WINONA MINUTES

**DATE:** April 14, 2016

**PRESENT:** President Cichanowski, Commissioners Glubka, Thurley, Hansen, Johnson, Borzyskowski and Executive Secretary Sarvi

**ABSENT:** None

**STAFF PRESENT:** Director of Community Development McMartin, Development Coordinator White, and Finance Director Burrichter

## **1. CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was held in the County Board Room at the Winona County Government Center at 177 Main Street. The meeting was called to order at 4:45 pm by President Cichanowski. A motion was made by Commissioner Borzyskowski and seconded by Commissioner Thurley to approve the March 10, 2016 minutes. The motion carried with all members present voting aye.

## **2. REMARKS BY PRESIDENT**

President Cichanowski commented that tonight's Chamber After 5 event will be at Dahl Toyota.

## **3. OLD BUSINESS**

### **A. Westbrook Engineering – Concrete Cap**

Director of Community Development McMartin provided an overview of proposed changes to the project.

- 1) Due to the size of equipment, the depth of the concrete cap is proposed to increase from 8 inches to 12 inches.
- 2) The engineer has proposed adding a storm water component to the project.

Ms. McMartin further clarified that the project would be bid with and without a heavy lift zone component.

Commissioner Johnson made a motion to approve the proposed amended plans along with the amended engineering contract for additional services in the amount of \$13,495. The motion was seconded by Commissioner Borzyskowski with all Commissioners voting aye.

Commissioner Hansen made a motion authorizing staff to bid the proposed project. The motion was seconded by Commissioner Johnson with all Commissioners voting aye.

**B. Bluffview Montessori – Conduit Debt Issuance Resolution**

Director of Community Development McMartin referenced the public hearing held at the March Port meeting. She explained that the Port acts as a conduit for the debt and it is not considered Port debt. The next step in the process was to consider a resolution authorizing the issuance of the refunding bonds not to exceed \$5,000,000.

Commissioner Thurley made a motion to approve the resolution authorizing the issuance of refunding bonds. The motion was seconded by Commissioner Glubka. All Commissioners present voted aye.

**4. NEW BUSINESS**

**A. Environmental and Geotechnical Services – 60 Main Street**

Director of Community Development McMartin explained that the 60 Main Street project is part of the Opportunity Winona initiative and that the site is Port owned and referenced in the comprehensive plan as a redevelopment site.

Ms. McMartin went on to explain the proposed geotechnical services would address both environmental review as well as soil conditions as they pertain to structures that may be constructed at the site.

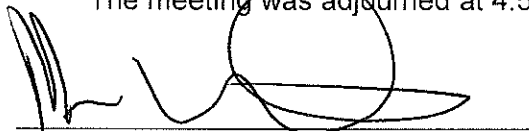
Commissioner Johnson made a motion to proceed with geotechnical/environmental services as proposed. Commissioner Hansen seconded the motion with all Commissioners voting aye.

**5. FINANCIAL REPORT**

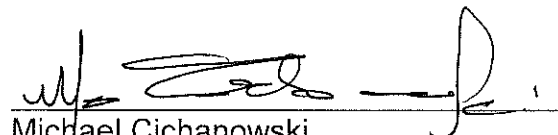
Director of Community Development McMartin reported that the City was in "mid-audit" and provided both the financial report and the barge activity report.

**6. ADJOURNMENT**

The meeting was adjourned at 4:56 pm.



Myron White  
Development Coordinator



Michael Cichanowski  
President