

PORT AUTHORITY OF WINONA MINUTES

DATE: June 9, 2016

PRESENT: Vice President Johnson, Commissioners Glubka, Thurley, Hansen, Borzyskowski, Lucas, and Executive Secretary Sarvi

ABSENT: President Cichanowski

STAFF PRESENT: Director of Community Development McMartin, Development Coordinator White, and Finance Director Burrichter

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 PM by Vice President Johnson. A motion was made by Commissioner Thurley and seconded by Commissioner Glubka to approve the April 14, 2016 minutes. The motion carried with all members present voting aye (Commissioner Lucas abstained).

2. REMARKS BY PRESIDENT

Vice President Johnson welcomed newly appointed Commissioner Lucas and reminded everyone of the WinCraft ribbon cutting ceremony following the meeting.

3. NEW BUSINESS

A. Award Bids-Concrete Paved Dock/Heavy Lift Zone at Commercial Harbor

Director of Community Development McMartin provided an overview of bids for the Concrete Cap/Lift Zone Project with the low bids for both the concrete paving project and the heavy lift zone option presented by La Crosse-based Fowler and Hammer Inc.

City Engineer DeFrang commented that Fowler and Hammer presented a competitive bid and is well equipped to complete the project.

Commissioner Thurley stated that the funds for the project were available and in the interest of keeping the Port's options open, Commissioner Thurley offered a motion to select the Fowler and Hammer for the project with the \$412,000 Heavy Lift Zone option.

Commissioner Glubka mentioned she had a difficult time justifying the additional cost of the lift zone option and favored the \$257,000 base bid.

A discussion of the heavy lift zone ensued with staff clarifying what the lift zone would offer and an overview of the anticipated utilization of zone. Staff also clarified that the 12 inch concrete cap included in the base bid would be sufficient to handle containerized cargo if that should become an option in the future.

Given the discussion, Commissioner Thurley elected to withdraw his motion.

Commissioner Glubka made a motion to accept the base bid presented by Fowler and Hammer, Inc. in the amount of \$257,000. The motion was seconded by Commissioner Lucas with all members present voting aye.

RESOLUTION # 722

BE IT RESOLVED by the Port Authority of Winona, Minnesota, that it enter into a contract for the Concrete Paving and Stormwater improvements at the Commercial Harbor in accordance with the plans and specifications dated May 2, 2016, covering the same and on file with the Port Authority of Winona and execute the contract; and

BE IT FURTHER RESOLVED that the proposal of Fowler & Hammer in the amount of \$257,000 it being the most favorable proposal received and it being the lowest responsible bidder therefore, be and the same is hereby accepted, and that the bidder execute said contract and furnish bond in the amount of \$257,000 as required by the specifications or by law.

B. Request from Amateur Radio Club

The Winona Amateur Radio Club came before the Commission to request use of Port property for its annual field day on June 25th and 26th. Staff commented that the Army Corps of Engineers was currently storing dredge material on the site normally used by the Club.

Commissioner Thurley made a motion to approve the use of Port property as identified by staff. The motion was seconded by Commissioner Borzyskowski with all members present voting aye.

C. Nominating Committee

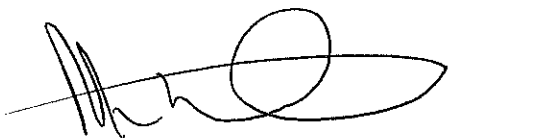
Vice President Johnson appointed Commissioners Glubka and Hansen to serve on the Nominating Committee and to present their recommendations at the July Port Meeting.

4. FINANCIAL REPORT

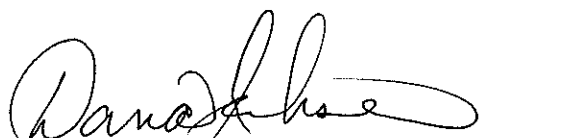
Director of Community Development McMartin reported that the financial report would be presented at the Port's July 14th meeting. Ms. McMartin also reported that barge traffic was strong but tonnage at the Port dock was down.

5. ADJOURNMENT

The meeting was adjourned at 4:18 P.M.



Myron White
Development Coordinator



Dana Johnson
Vice President