

# PORT AUTHORITY OF WINONA MINUTES

**DATE:** August 11, 2016

**PRESENT:** Commissioners: Glubka, Hansen, Borzyskowski, Lucas and Executive Secretary Sarvi

**ABSENT:** Commissioners: Cichanowski, Johnson and Thurley

**STAFF PRESENT:** Community Development Director McMartin and Finance Director Burchter

## 1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 PM by Commissioner Glubka. A motion was made by Commissioner Borzyskowski and seconded by Commissioner Lucas to approve the July 14, 2016 minutes. The motion carried with all members present voting aye.

## 2. REMARKS BY PRESIDENT

Commissioner Glubka announced that the Winona County Board is scheduled to have a Public Hearing on a ½ cent sales tax for County Roads and bridges on August 23, 2016 at 7 p.m. The tax will disproportionately draw from the City of Winona, since over 87% of the retail sales in Winona County are from the City of Winona. In addition, this tax will push Winona County to over 7% in sales tax, while Wisconsin remains at 5.5% and as a border City the tax is concerning.

The Port Authority has received written notice of the election to renew the Lease Agreement for Technology Park property leased to Robert Hemker. The administrator of the estate has elected to renew the lease for five years as allowed in the Agreement.

The Port Authority of Winona has received a response from MnDOT regarding the request to consider relocation of the retention ponds under the bridge. In summary:

The Bridge pier footings would require structural strengthening and the area is needed for bridge maintenance. Other considerations include:

- Significant costs in relocating at this time since they are under construction.
- Further approvals would likely be necessary including historic and environmental approvals.

## 3. NEW BUSINESS

### A. Recommended 2017 Budget

The 2017 Recommended Budget was presented by Director McMartin. The proposed Levy was reviewed noting that there was a savings due to the

refunding of the Pelzer Bonds in 2015. The overall proposed Levy was \$527,900.

The budget is similar to the past years with few changes. The General Fund revenues were reviewed noting that the unloading fees vary from year to year and have been lower in 2016. Expenditures were reviewed with Commissioners. One change is an increase in Professional Services for things such as appraisals, marketing, and title work.

Commissioner Borzyskowski asked about Memberships and Subscriptions. Staff reviewed the MN Ports Association of \$4,870, Greater Minnesota Economic Development Partnership of \$2,500 and 7 Rivers of \$150. The memberships are a benefit and often result in programs and funds that are utilized by the Port Authority.

The General Fund, Transfer Out of \$40,000 is for the Commercial Harbor Capital Project consisting of reinforcement of rip rap and piling replacement in the Harbor. If a project is not undertaken due to State Bonding, it is encumbered for the following year.

Commissioner Lucas made a motion to approve the recommended tax levy for Fund 931, Pelzer Street Project, Fund 936, the Airport Bonds and fund 911 for the Port Authority General Fund. The motion was clarified and seconded by Commissioner Borzyskowski. The motion carried with all commissioners present voting aye.

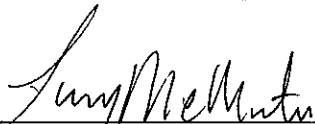
A motion was made by Commissioner Hansen to recommend approval to the City Council for the 2017 Port Authority Budgets and all attached funds, the motion was seconded by Commissioner Lucas. The motion carried with all present voting aye.

**4. Financial Report**


Finance Director Burrichter reported the property tax revenues are received in July and December and the July payment is reflected in the current financial report.

**5. Adjournment**

The meeting was adjourned at 4:30 p.m.



Lucy McMartin  
Director of Community Development



Mary K. Glubka  
Treasurer