

# PORT AUTHORITY OF WINONA MINUTES

**DATE:** November 10, 2016

**PRESENT:** Commissioners Cichanowski, Johnson, Glubka, Borzyskowski, Thurley, Lucas, Hansen; and Executive Secretary Sarvi

**ABSENT:** None

**STAFF PRESENT:** Director of Community Development McMartin, Development Coordinator White, and Finance Director Burrichter

**1. CALL TO ORDER – APPROVAL OF MINUTES**

The meeting was called to order at 4:00 pm by President Cichanowski. A motion was made by Commissioner Thurley and seconded by Commissioner Lucas to approve the October 13, 2016 minutes. The motion carried with all members present voting aye.

**2. REMARKS BY PRESIDENT**

President Cichanowski reminded Commissioners of the Chamber Network Night at Merchant's Bank.

**3. NEW BUSINESS**

**A. Extension of Grant Agreement – Paving and Stormwater**

Port staff provided an overview of the current Port Development Assistance Grant with the Department of Transportation. Staff indicated the existing grant language dictates a January 1, 2017 completion date for the concrete paving and stormwater work at the new dock. Because of the busy shipping season, coupled with additional repairs at the dock, the project could not be completed by the January 1 deadline. Resolution # 723 was introduced for consideration. The resolution would authorize the Port to extend the grant with MnDOT to September 30, 2017.

A motion was made by Commissioner Borzyskowski to approve Resolution # 723 extending the completion date of the paving/stormwater project. The motion was seconded by Commissioner Thurley. The motion carried with all present voting aye.

## **RESOLUTION # 723**

**WHEREAS**, the Port Authority of Winona entered into an agreement with the Minnesota Department of Transportation to provide funding for the concrete surfacing of a Port-owned commercial dock located at 890 Riverview Drive to be completed on or before January 1, 2017; and

**WHEREAS**, the Port Authority of Winona also entered into an agreement with Fowler and Hammer, Inc. to complete the concrete surfacing work; and

**WHEREAS**, a busy shipping season coupled with repairs to the dock wall have delayed the start of the construction work.

**NOW THEREFORE, BE IT RESOLVED** by the Port Authority of Winona, Minnesota:

- 1) The Port Authority of Winona hereby authorizes its Port Authority President and Executive Secretary to execute Minnesota Department of Transportation Grant documents effectively extending the completion date of the proposed work from January 1, 2017 to September 30, 2017.
- 2) The Port Authority of Winona hereby authorizes its Port Authority President and Executive Secretary to amend the contract with Fowler and Hammer, Inc. to reflect a September 30, 2017 completion date.

**B. Opportunity Winona Update**

Staff provided a presentation of the first year activities of the Opportunity Winona initiative:

- Goals of Opportunity Winona
- Opportunity Winona Projects to date
- Expenditures to date - \$64,577 of the allocated \$250,000
  - Web site development
  - 60 Main Street environmental & geotechnical reports
  - Comprehensive Housing Needs Assessment

Commissioner Lucas inquired about the status of the Housing Study. Staff indicated that a draft was expected early the following week.


Commissioner Borzyskowski asked about the status of the existing public parking at the proposed 60 Main Street Development. Staff replied that the request for proposals included language to retain public parking.

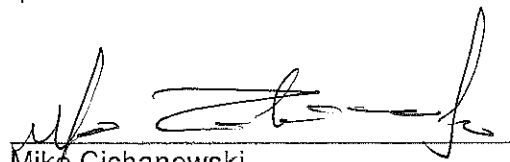
**4. Financial Report**

Finance Director Burrichter reported no revenues or expenses out of the ordinary.

**5. Adjournment**

The meeting was adjourned at 4:25 pm.

  
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Myron White  
Development Coordinator

  
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Mike Cichanowski  
President