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Mile 725 Upper Mississippi

AGENDA

DATE: April 13, 2017

TIME: 10:30 A.M.

PLACE: Council Chambers, City Hall

1. CALL TO ORDER - APPROVAL OF MINUTES

Approval of the minutes from the Mark 9, 2017 meeting.

2. REMARKS BY PRESIDENT

3. NEW BUSINESS

A. Nominating Committee Report

The Nominating Committee is presenting a proposed slate of officers and staff for Commissioners consideration.

B. Farmers Market License Agreement

Port Commissioners are asked to consider authorizing the President and Executive Secretary to sign a City and Port Authority License Agreement for use of parking lot at Fourth and Lafayette Street for use by the Farmer's Market.

C. Update on 128 West Fifth Street

Staff will provide the latest information with regard to the negotiations on the 128 West Fifth property.

4. FINANCIAL REPORTS

5. ADJOURNMENT

PORT AUTHORITY AGENDA ITEM

AGENDA ITEM: 1. Approval of Minutes

DATE: April 13, 2017

Following are the minutes from the March 9, 2017 meeting for Commission's review and approval.

PORT AUTHORITY OF WINONA MINUTES

DATE: March 9, 2017

PRESENT: Commissioners: Cichanowski, Johnson, Glubka, Borzyskowski, Thurley, Lucas, Hansen and Executive Secretary Sarvi

ABSENT: None

STAFF PRESENT: Director of Community Development McMartin, Development Coordinator White, Finance Director Burrichter, and City Engineer DeFrang

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 PM by President Cichanowski. A motion was made by Commissioner Borzyskowski, and seconded by Commissioner Thurley to approve the February 16, 2017 minutes. The motion carried with all Commissioners present voting aye.

2. REMARKS BY PRESIDENT

President Cichanowski commented that the Chamber After 5 event this month would be held at Dahl Automotive.

3. NEW BUSINESS

A. Appointment of Nominating Committee

President Cichanowski appointed a Nominating Committee of Dana Johnson, Laurie Lucas and Mike Hansen.

B. Port Projects Update

- 1) Concrete Cap – Mr. White reported that Fowler and Hammer of LaCrosse had been awarded the cap project with a proposed completion date of September 30, 2017.
- 2) Stormwater Engineering – Mr. White reported that Weaver Consultants Group had been selected to complete the pre-engineering work.
- 3) Future Port Development Assistance Projects – Mr. DeFrang, City Engineer, discussed a project involving the resurfacing of Riverview Drive. The 17,000 foot road was constructed in 1987 and shows significant wear. DeFrang suggested that the best option would be to resurface and reclaim the road surface at an estimated cost between \$1.5 and \$2 million. Mr. Sarvi asked if we should explore concrete as an alternative to repaving. Mr. DeFrang explained that new paving technology has been introduced that will compete with the strength of concrete at a lower cost. Commissioner Borzyskowski suggested it might be beneficial for the Port Board to tour harbor facilities.

4. **Other Business**

President Cichanowski commented that he had the opportunity to meet with the principal owner of Midwest Co-Pack a new Winona manufacturing business now located at the former Ferrara Candy buildings.

The 60 Main developer interviews are scheduled for April 6th and 7th.

5. **Financial Report**

Finance Director Burrichter reported that she expected auditors to begin the audit process in late March.

6. **Adjournment**

Commissioner Johnson voted to adjourn the meeting, seconded by Commissioner Lucas. The meeting was adjourned.

Myron White
Development Coordinator

Mike Cichanowski
President

PORT AUTHORITY AGENDA ITEM

AGENDA ITEM: 3. A. Nominating Committee Report

DATE: April 13, 2017

The Nominating Committee is presenting a proposed slate of officers and staff for Commissioner's consideration. The Committee presents the following officers and staff:

Current Officers:

President	Mike Cichanowski
Vice President	Dana Johnson
Treasurer	Mary K. Glubka
Executive Secretary	Stephen Sarvi
Director of Community Development	Lucy McMartin
Development Coordinator	Myron White
Director of Finance	Mary Burcher
City Engineer	Brian DeFrang

If the Commissioners concur, a motion to approve would be appropriate.

PORT AUTHORITY AGENDA ITEM

AGENDA ITEM: 3. B. License Agreement – Port Parking Lot for Farmer’s Market

DATE: April 13, 2017

The City will be reviewing a request for a License Agreement from the Farmer's Market to use the parking lot at Fourth and Lafayette on Saturdays to hold the weekly event. Staff has met with Midtown Foods who supports the location and will provide electricity for the vendors. A portion of the parking lot is owned by the City and a portion by the Port Authority. The Farmer's Market would use the Northerly part of the City/Port parking lot. A map will be presented at the meeting showing the area of the licensed property.

If Commissioners concur with the license agreement for use of the parking lot by the Farmers Market, a motion to authorize the President and Executive Secretary to sign the Agreement, would be appropriate.

PORT AUTHORITY AGENDA ITEM

AGENDA ITEM: 3. C. Update on 128 West Fifth Street

DATE: April 13, 2017

Staff will provide an update on the negotiations with regard to the property located at 128 West Fifth Street.