

PORT AUTHORITY OF WINONA MINUTES

DATE: September 14, 2017

PRESENT: Commissioners Cichanowski, Johnson, Borzyskowski, Thurley, Lucas, Hansen and Executive Secretary Sarvi

ABSENT: Commissioner Glubka

STAFF PRESENT: Director of Community Development McMartin and Development Coordinator White

1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 PM by President Cichanowski. A motion was made by Commissioner Borzyskowski, and seconded by Commissioner Thurley to approve the August 9, 2017 minutes. The motion carried with all Commissioners present voting aye.

2. REMARKS BY PRESIDENT

Board President Cichanowski had no remarks.

3. PUBLIC HEARINGS

A. Enlargement of Riverbend Industrial Development District

Director of Community Development McMartin explained that the public hearing to enlarge the Riverbend Development District had been published in the newspaper of record on September 3, 2017. The expansion of the district would pave the way for proposed Fairfield by Marriott economic development project at 956 Mankato Avenue.

The public hearing was opened by President Cichanowski. After 3 requests for comment, no comments were offered. President Cichanowski closed the public hearing.

A motion was made by Commissioner Borzyskowski and seconded by Commissioner Hansen to approve the resolution calling for the expansion of the Riverbend Development District. All commissioners presented voted aye.

4. NEW BUSINESS

A. Authorizing Application to the MN Department of Employment and Economic Development Business Development Competitive Grant Program

Director of Community Development McMartin explained the grant application was a result of the conversations held between the Port, City, Winona State, St. Mary's and the Chamber regarding the provision of development assistance and services to entrepreneurs and small businesses. This grant, if awarded, would provide funding for staff to oversee the day to day operations and coordination of Co-Work space.

A motion was made by Commissioner Lucas and seconded by Commissioner Thurley to approve a resolution authorizing application to the grant program. The motion carried with all those in attendance voting aye.

B. Minnesota Department of Transportation Port Development Assistance Grant

Director of Community Development McMartin provided background on the Port Development Assistance Program. Ms. McMartin indicated that improved stormwater management will be required at the Port's 890 Riverview Drive site. The plan would include both paving (helping to reduce dust) and stormwater ponding. The proposed funding of the \$650,000 project is to include \$500,000 in Port Development Assistance Funds with \$150,000 in Port Authority matching funds.

Commissioner Lucas made a motion to approve the resolution authorizing application to the grant program. The motion was seconded by Commissioner Johnson with all members present voting aye.

C. Staff Update on Projects

Director of Community Development McMartin provided the following updates:

- The 60 Main Project – The Response Action Plan designed to address contaminants on the site has been approved by the Minnesota Pollution Control Agency making the project eligible for Department of Employment and Economic Development clean-up funds.
- The parking study being conducted by Walker Parking Consultants was moving forward. Walker representatives will be in Winona October 10th and 11th to conduct stakeholder meetings.
- The Port had completed the acquisition of the Hardees property on August 23rd. The Port would likely seek temporary 12 hour parking at the location with a proposal to request quotes for the demolition of the building forthcoming.

Development Coordinator White reported that the concrete cap work at 890 Riverview Drive would be complete prior to September 30th. A resolution to close out the project will be presented at the Port's October meeting.

5. FINANCIAL REPORT

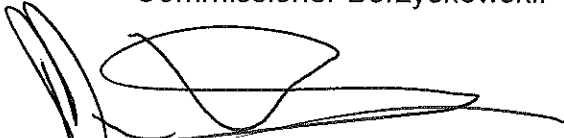
Community Development Director McMartin reported that the financial report reflected the expenses related to the Hardees acquisition.

6. ADJOURNMENT

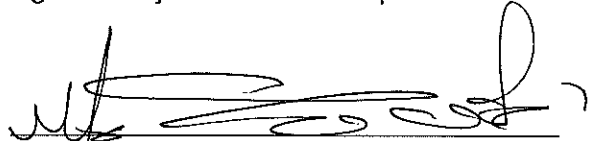
Commissioner Thurley made note of the upcoming Commissioner on Wheels Tour.

Commissioner Borzyskowski suggested a bus tour highlighting Port activities.

A motion to adjourn was made by Commissioner Hansen and seconded by Commissioner Borzyskowski. The meeting was adjourned at 4:25 pm.



Myron White
Development Coordinator



Mike Cichanowski
President