

# PORT AUTHORITY OF WINONA MINUTES

**DATE:** January 9, 2020

**PRESENT:** Commissioners: Cichanowski, Johnson, Thurley, Borzyskowski, Gorman, Lucas, Hansen and Executive Secretary Sarvi

**ABSENT:** None

**STAFF PRESENT:** Director of Community Development Lucy McMartin, Finance Director Mary Burrichter, Housing Specialist Nick Larson, and Development Coordinator Myron White

## 1. CALL TO ORDER – APPROVAL OF MINUTES

The meeting was called to order at 4:00 PM by President Cichanowski. A motion was made by Commissioner Borzyskowski and seconded by Commissioner Thurley to approve the December 12, 2019 minutes. The motion carried with all Commissioners present voting aye.

## 2. REMARKS BY PRESIDENT

President Cichanowski had no remarks.

## 3. NEW BUSINESS

### A. Habitat for Humanity Property

Director of Community Development McMartin outlined the possibility of acquiring a property suitable for a Habitat for Humanity Project at 863 East Broadway. Housing Specialist Larson assured the lot was buildable and the plan would be to construct a home that would fit well in the neighborhood.

Clarification was made that the 863 East Broadway proposal with Habitat for Humanity is in addition to the proposal approved by the Port Authority at the November 21, 2019 meeting. That property is located at 169 North Baker and has a house on the lot.

A motion was made by Commissioner Borzyskowski and seconded by Commissioner Thurley to direct staff to develop a plan to move forward with the acquisition at 863 East Broadway with the understanding a Purchase Agreement would be brought to the Port Authority for review and approval.

### B. Port Dock Tonnage 2019

Development Coordinator White provided the Commission with an overview of tonnage at the Port Docks in 2019. He noted that river conditions and the challenging export market were factors explaining the dip in tonnage. Mr.

White also noted the unloading of windmill blades helped to supplement the decrease in commodity shipments.

**C. Downtown Strategic Plan Review and Comment**

Director of Community Development McMartin provided a draft of the Downtown Strategic Plan and outlined strategies to garner public input. She indicated the Port Authority would host an open house as well as sponsor an online survey and request comments. After feedback, the plan would undergo final editing prior to coming back to the Port Authority for final approval.

**4. FINANCIAL REPORT**

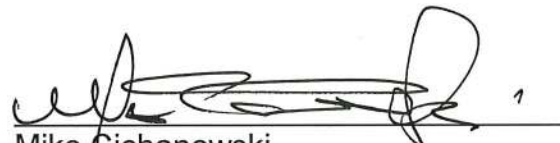
Finance Director Burrichter indicated the finances were preliminary end of year and subject to final adjustments.

**5. ADJOURNMENT**

Prior to adjournment Director of Community Development McMartin noted that a letter of "No Further Action" was received from the MPCA for the three parcels at Main Square Development and this would be addressed at the next Port Authority Meeting.

A motion was made and seconded to adjourn the meeting. The meeting was adjourned at 4:25 pm.

  
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Myron White  
Development Coordinator

  
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Mike Cichanowski  
President